



## General Virginia-Highland Civic Association Board Meeting Minutes

August 11, 2025 - September 8, 2025

### Board Business Conducted Electronically after Official Board Meeting Adjourned

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**VHCA Directors:** Alex B. Jones (President), Melissa Clark (Vice President), Karri Hobson-Pape (Secretary), Miguel Barrios (Treasurer), Johnson Bazzel, Kevin Cronin, Adam Faust, Amy Harward, Karen Isenberg Jones, Mary Frances Jones, Tim Langan

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#### September 6, 2025 9:06 am

Hello everyone,

We have two properties requesting variances this month--955 Drewry Street and 864 Adair Avenue--that will be on the consent agenda. The variance packages are attached for reference.

The planning committee members visited the properties and both properties were unanimously voted to support at the planning committee meeting--no neighbor opposition was voiced during the meeting.

The Adair property had approval signatures from the surrounding neighbors.

The Drewry property had signatures from all but two of the surrounding properties. The two are rentals, and the home owners notified them via USPS.

Here are the two motions:

\*Motion to support V-25-172 for 955 Drewry Street received by the City on 8/6/2025 to 1) reduce the East side yard setback from 7ft to 5ft 8in 2) increase the maximum parking spaces from four to five.

\*Motion to support V-25-180 for 864 Adair Avenue received by the City on 8/19/2025 to reduce the front yard setback from 35ft to 18ft 8in.

Please vote as it's important we have 100% vote so these can also be placed on the NPU consent agenda.

Warm regards,

Adam



Motions Passed 11 in favor/ 0 opposed.

Miguel Barrios	<i>Approved</i>	Karri Hobson-Pape	<i>Approved</i>
Johnson Bazzel	<i>Approved</i>	Alex Jones	<i>Approved</i>
Melissa Clark	<i>Approved</i>	Karen Isenberg Jones	<i>Approved</i>
Kevin Cronin	<i>Approved</i>	Mary Frances Jones	<i>Approved</i>
Amy Harward	<i>Approved</i>	Tim Langan	<i>Approved</i>
Adam Faust	<i>Approved</i>		

**August 21, 2025 5:59pm**

Hi all,

As part of the consolidation process, we need to take another board vote on the VHCA–VHCL consolidation -- this time in our capacity **as the sole member of VHCL**. Here’s the motion for consideration:

***Motion:*** *Approval of the Resolutions For VHCA Board As Sole Member Of VHCL – August 21, 2025, as presented, contingent on satisfactory completion of due diligence and membership approval at the September 8, 2025 Annual Meeting.*

The full resolutions are attached. **They are nearly identical to what we voted on in our Aug 11 meeting, other than the title and date.**

Since this is an email vote, could someone please second the motion here on the thread? Once seconded, we’ll roll right into voting.

Thanks everyone!

Resolutions For VHCA Board As Sole Member Of VHCL – August 21, 2025

Be it resolved, that the Board of Directors, in its capacity as the sole member of VHCL, hereby approves the consolidation of VHCA and VHCL for the purpose of absorbing the activities of VHCL into VHCA, to change the name of the VHCL to VHCA and to continue the operations of VHCA as a 501(c)3 in accordance with the proposed Amended and Restated Articles of Incorporation and the Amended and Restated Bylaws (the “Consolidation”) to be effective immediately following the Annual Member meeting on September 8, 2025 (the “Annual Meeting”).

Be it further resolved, the Board of Directors in its capacity as the sole member of VHCL, hereby approves the proposed name change, Amended and Restated Articles of Incorporation and the



Amended and Restated Bylaws of the VHCA C3 entity in the form presented, and to authorize the filing of the name change and the Amended and Restated Articles with the Secretary of State immediately following the Annual Meeting.

Be it further resolved, that the Board of Directors in its capacity as the sole member of VHCL, hereby approves the receipt of the gift and transfer of the assets and liabilities of the VHCA C4 entity to the VHCA C3 immediately following the Annual Meeting for the purpose of continuing the activities of VHCA.

Be it further resolved, that the above resolutions amending the Articles of Incorporation and the bylaws of the C3 entity shall be contingent upon the approval of the Consolidation by the members of VHCA at the Annual Meeting.

Be it further resolved, that provided the Consolidation is approved by the Members at the Annual Meeting, the new members of the Board of the VHCA C3 shall be as follows:

Alex B. Jones  
Melissa Clark  
Karri Hobson-Pape  
Miguel Barrios  
Johnson Bazzel  
Kevin Cronin  
Amy Harward  
Adam Faust  
Karen Isenberg Jones  
Mary Frances Jones  
Tim Langan

And the officers shall be:

Alex B. Jones, President  
Melissa Clark, Vice President  
Karri Hobson-Pape, Secretary  
Miguel Barrios, Treasurer

**Motion:**

(Mary France Jones / Cronin)

Approval of the Resolutions For VHCA Board As Sole Member Of VHCL – August 21, 2025, as presented, contingent on satisfactory completion of due diligence and membership approval at the September 8, 2025 Annual Meeting.

Motion Passed 11 in favor/ 0 opposed.



Miguel Barrios	<i>Approved</i>	Karri Hobson-Pape	<i>Approved</i>
Johnson Bazzel	<i>Approved</i>	Alex Jones	<i>Approved</i>
Melissa Clark	<i>Approved</i>	Karen Isenberg Jones	<i>Approved</i>
Kevin Cronin	<i>Approved</i>	Mary Frances Jones	<i>Approved</i>
Amy Harward	<i>Approved</i>	Tim Langan	<i>Approved</i>
Adam Faust	<i>Approved</i>		

**August 20, 2025 10:0 am**

**Motion:**

(Cronin / Harward)

GM! I do not feel that we brought the voting oversight to closure at our last meeting.

I do not feel comfortable that a non board member would only have access to our vote results. I think this needs to be someone from the board that is NOT running for the next year.

I make a motion to have our VP, Melissa Clark to have access to our vote results and would be the one that confirms the results.

Motion Passed 10 in favor/ 0 opposed.

Miguel Barrios	<i>Approved</i>	Karri Hobson-Pape	
Johnson Bazzel	<i>Approved</i>	Alex Jones	<i>Approved</i>
Melissa Clark	<i>Approved</i>	Karen Isenberg Jones	<i>Approved</i>
Kevin Cronin	<i>Approved</i>	Mary Frances Jones	<i>Approved</i>
Amy Harward	<i>Approved</i>	Tim Langan	<i>Approved</i>
Adam Faust	<i>Approved</i>		

Respectfully submitted by:  
Karri Hobson-Pape